2015

**American Samoa
Community College**

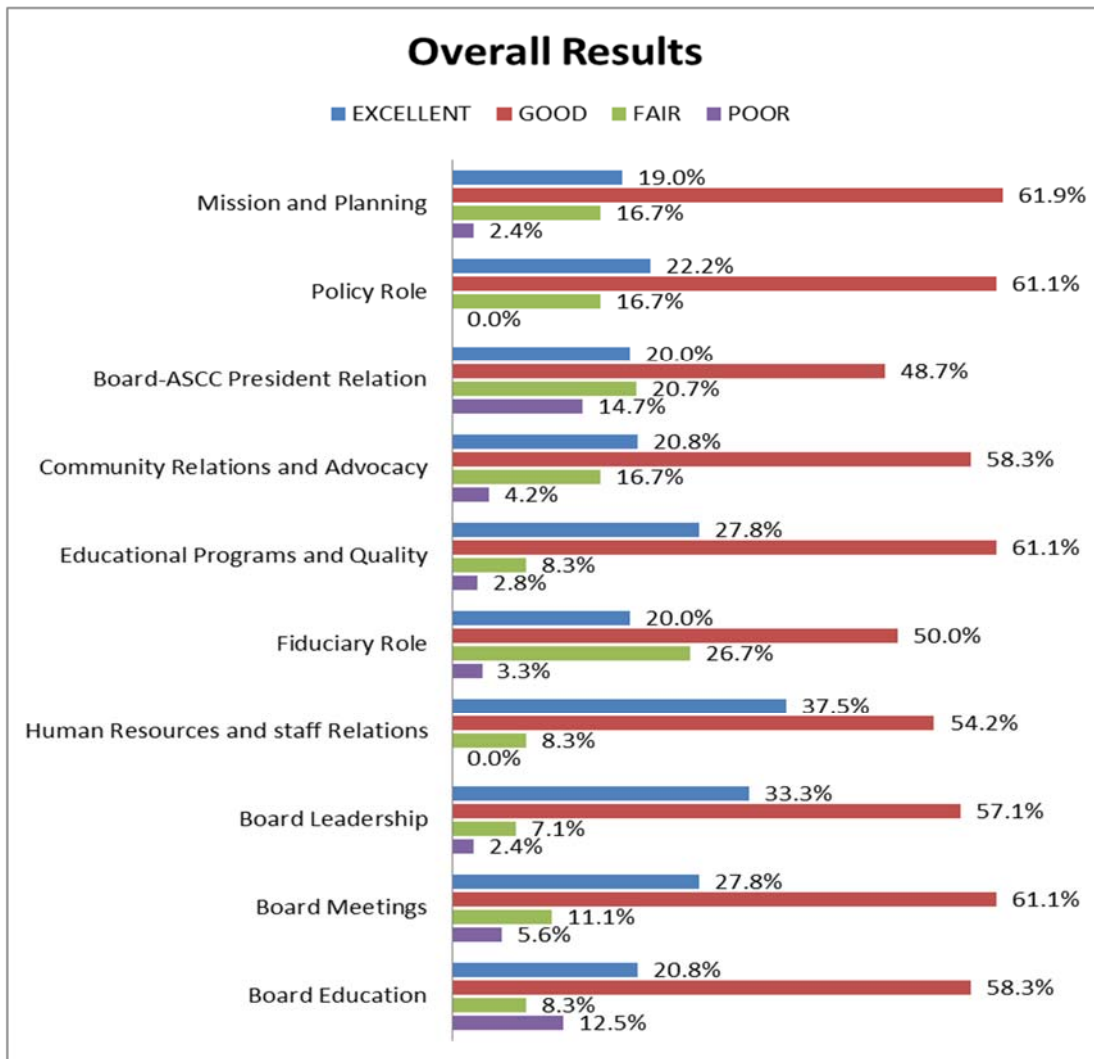**Board of Higher Education
Evaluation**

[**2015 BOARD OF HIGHER EDUCATION RETREAT**]

Board of Higher Education Evaluation

OVERALL PERCENTAGES	EXCELLENT	GOOD	FAIR	POOR
Mission and Planning	19.0%	61.9%	16.7%	2.4%
Policy Role	22.2%	61.1%	16.7%	0.0%
Board-ASCC President Relation	20.0%	48.7%	20.7%	14.7%
Community Relations and Advocacy	20.8%	58.3%	16.7%	4.2%
Educational Programs and Quality	27.8%	61.1%	8.3%	2.8%
Fiduciary Role	20.0%	50.0%	26.7%	3.3%
Human Resources and staff Relations	37.5%	54.2%	8.3%	0.0%
Board Leadership	33.3%	57.1%	7.1%	2.4%
Board Meetings	27.8%	61.1%	11.1%	5.6%
Board Education	20.8%	58.3%	8.3%	12.5%

Overall Results

Board of Higher Education Evaluation

Mission & Planning		EXCELLENT -4	GOOD -3	FAIR -2	POOR -1	Total	EXCELLENT -4	GOOD -3	FAIR -2	POOR -1	Total
1	Board members are well aware and kept informed about the culture, history, and values of ASCC.	1	5			6	17%	83%	0%	0%	100%
2	The Board regularly reviews ASCC's Mission and purposes.	1	3	2		6	17%	50%	33%	0%	100%
3	The Board spends adequate time and is involved with the needs of the college and promotes direction for ASCC.	1	4	1		6	17%	67%	17%	0%	100%
4	The Board assures that there is an effective institutional planning process and is appropriately involved in the process.	1	4		1	6	17%	67%	0%	17%	100%
5	The Board assures that ASCC Programs and Services are responsive to community needs.	1	4	1		6	17%	67%	17%	0%	100%
6	The Board has adopted and monitors the implementation of ASCC's Institutional Strategic Plan.	2	3	1		6	33%	50%	17%	0%	100%
7	The Board sets annual goals in conjunction with the ASCC President and monitors progress toward them.	1	3	2		6	17%	50%	33%	0%	100%
	Overall Percentages	8	26	7	1	42	19%	62%	17%	2%	100%

II. Policy Role:

	Policy Role	EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
1	The Board clearly understands its policy role in making decisions and in guiding the work of ASCC.	2	3	1		6	33%	50%	17%	0%	100%
2	The Board assures that ASCC complies with relevant public laws/ASG Annotated Codes, federal regulations and accreditation standards.	1	4	1		6	17%	67%	17%	0%	100%
3	The Board's Policy and Governance Manuals and are updated regularly is up-to-date and comprehensive.	1	4	1		6	17%	67%	17%	0%	100%
	Overall Percentages	4	11	3	0	18	22%	61%	17%	0%	3
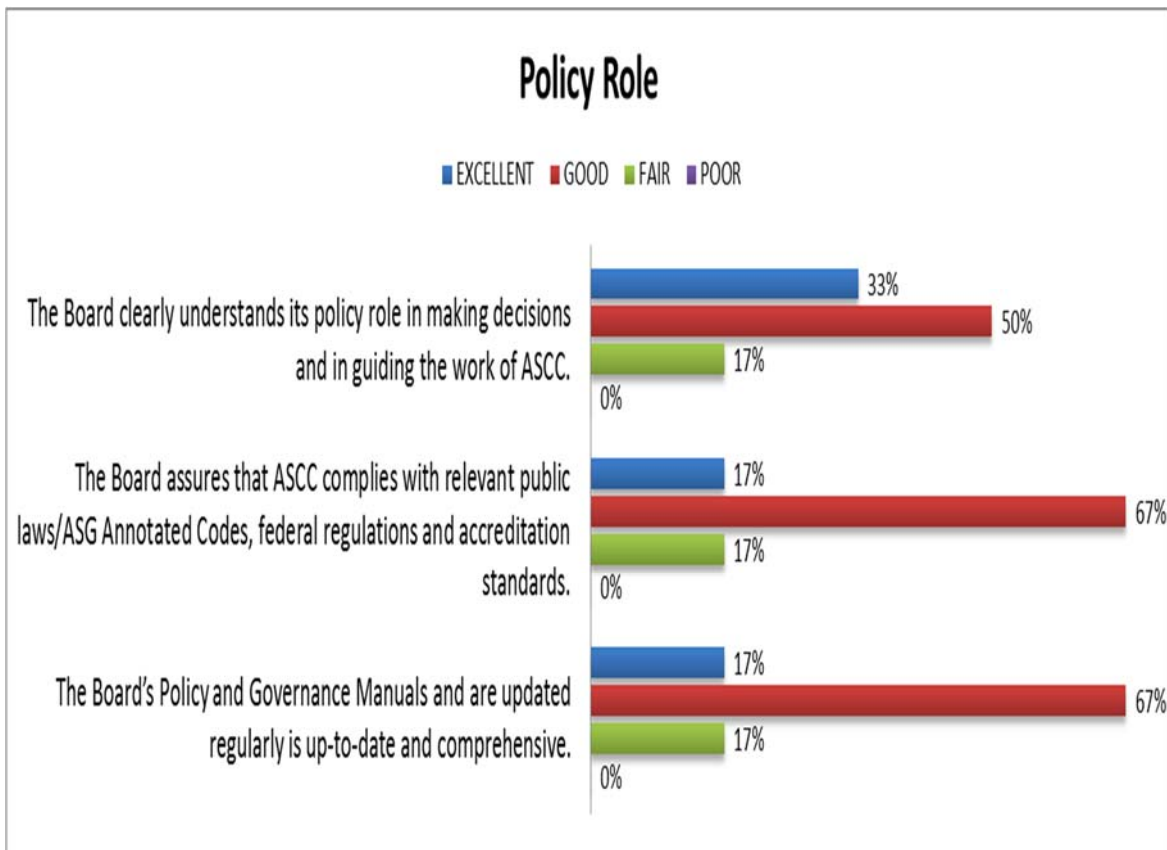
III. Board- ASCC President Relations:

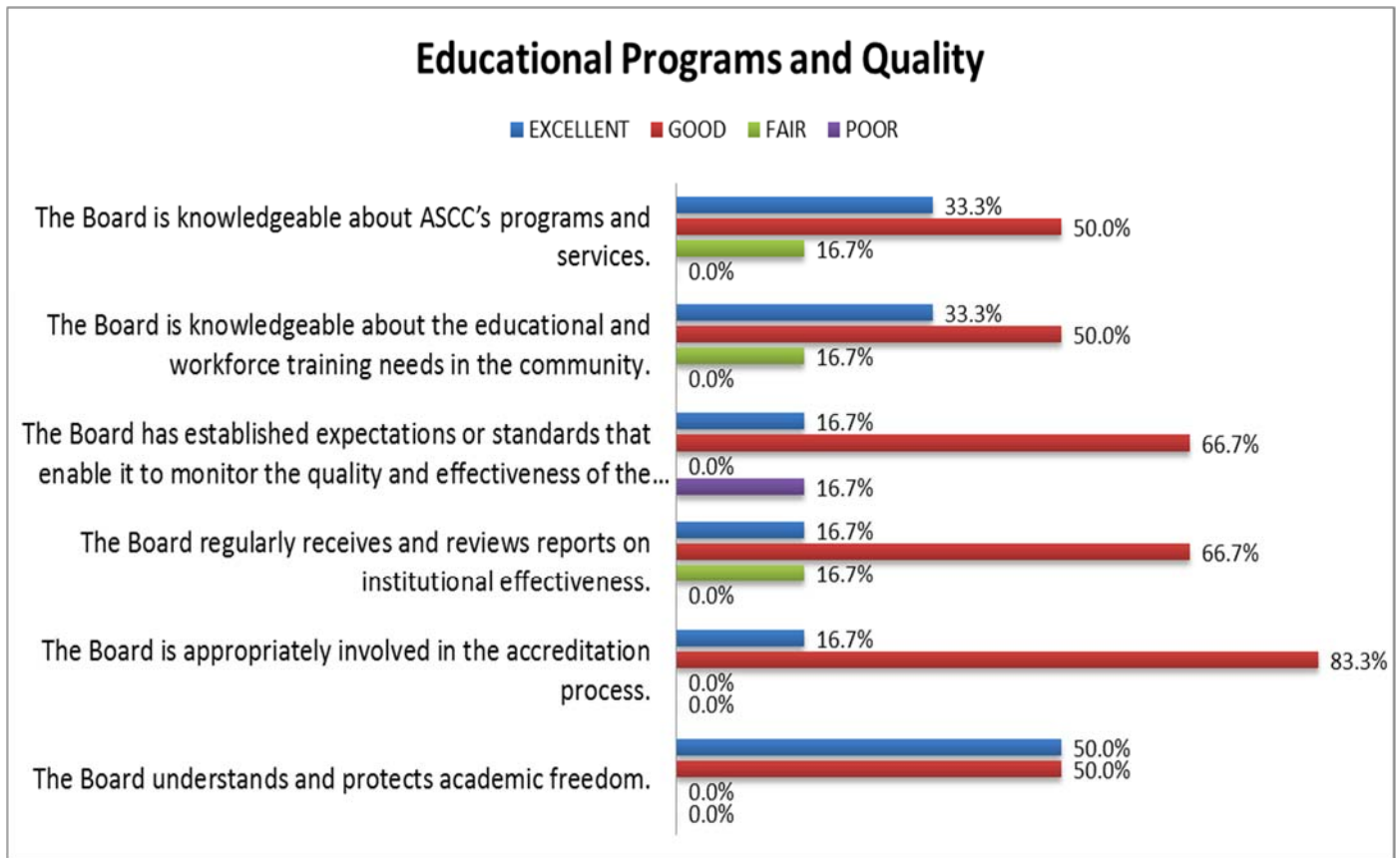|	Board- ASCC President Relations	EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
1	The Board maintains a positive working relationship with the President.	2	2	1	1	6	33%	33%	17%	17%	100%
2	The Board clearly delegates the administration of ASCC to the President.	1	5			6	17%	83%	0%	0%	100%
3	The Board sets and communicates clear expectations for the President's performance.	2	3	1		6	33%	50%	17%	0%	100%
4	The Board annually evaluates the President's performance.		3	1	2	6	0%	50%	17%	33%	100%
5	The Board reviews the President's contract as warranted to assure appropriate conditions are met.	1	1	3	1	6	17%	17%	50%	17%	100%
							20%	47%	20%	13%	100%
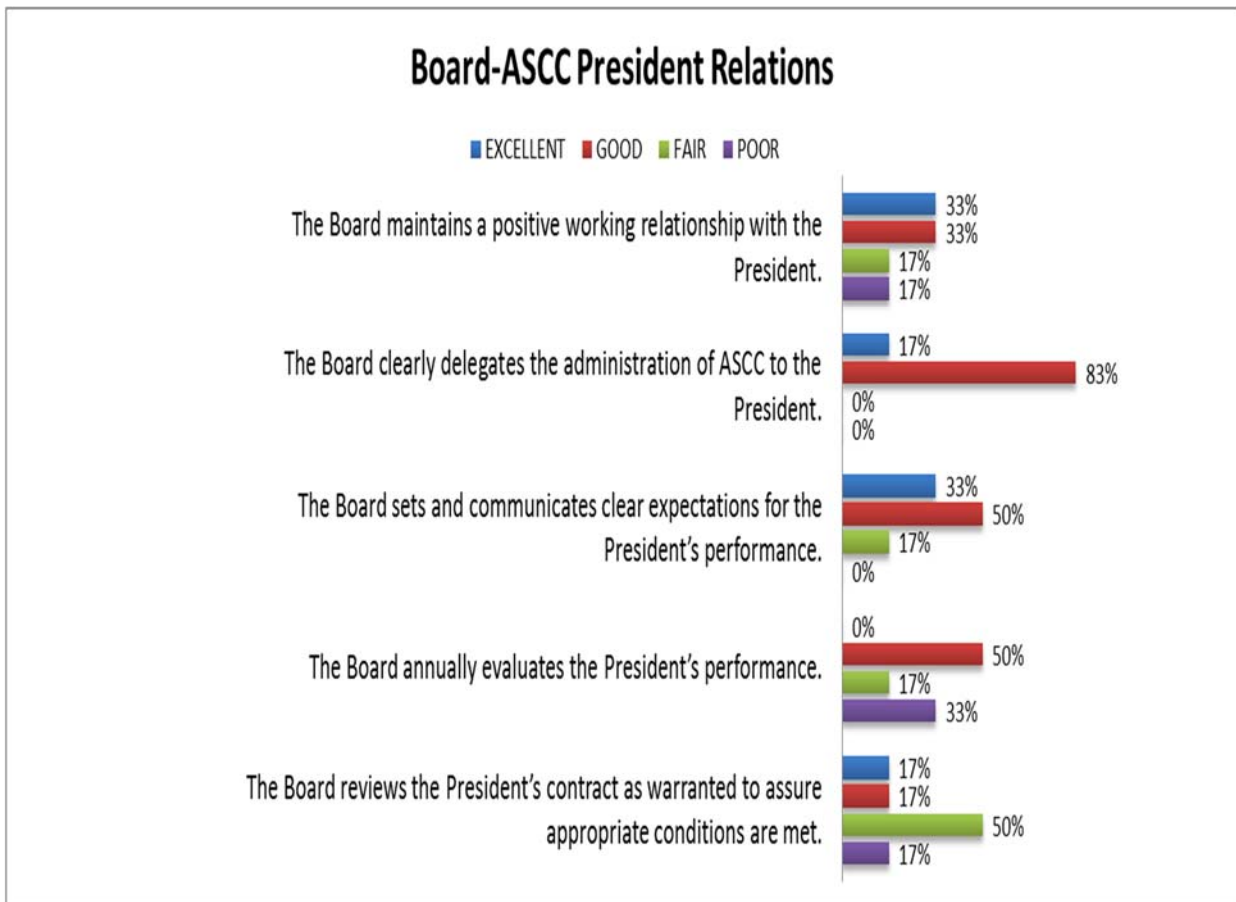
IV. Community Relations & Advocacy

	Community Relations & Advocacy	EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
1	Board members act on behalf of the public and citizens when making decisions.	1	5			6	16.7%	83.3%	0.0%	0.0%	100.0%
2	Board members are active in community affairs.	2	4			6	33.3%	66.7%	0.0%	0.0%	100.0%
3	The Board advocates on behalf of ASCC to local and federal government.	2	2	2		6	33.3%	33.3%	33.3%	0.0%	100.0%
4	The Board supports the purpose of ASCC's foundation and fundraising efforts.		3	2	1	6	0.0%	50.0%	33.3%	16.7%	100.0%
							21%	58%	17%	4%	100%
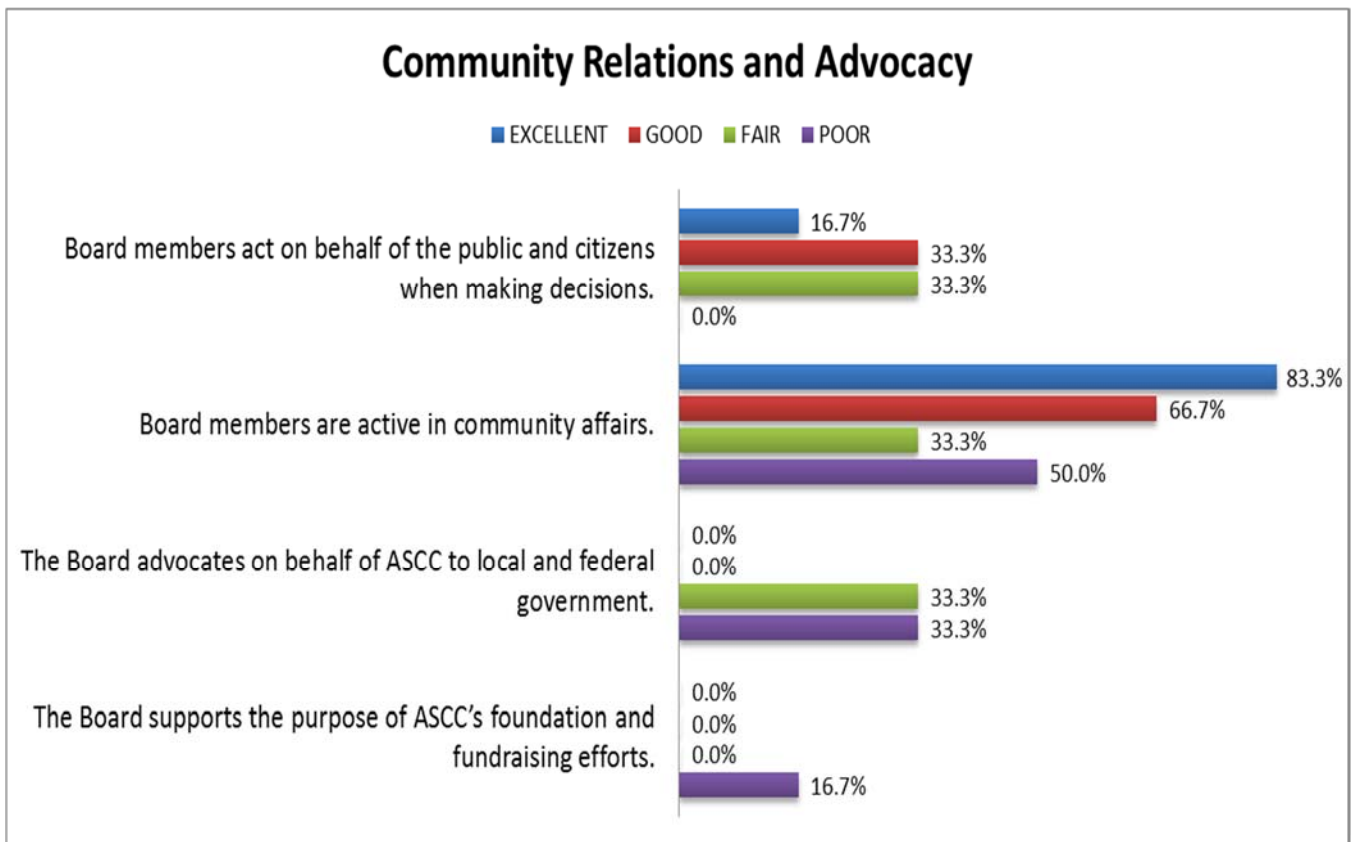
Community Relations and Advocacy

EXCELLENT ■ GOOD ■ FAIR ■ POOR

Board members act on behalf of the public and citizens when making decisions.
- 16.7%
- 33.3%
- 33.3%
- 0.0%

Board members are active in community affairs.
- 83.3%
- 66.7%
- 33.3%
- 50.0%

The Board advocates on behalf of ASCC to local and federal government.
- 0.0%
- 0.0%
- 33.3%
- 33.3%

The Board supports the purpose of ASCC's foundation and fundraising efforts.
- 0.0%
- 0.0%
- 0.0%
- 16.7%

V. Educational Program & Quality

	Educational Programs & Quality	EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
1	The Board is knowledgeable about ASCC's programs and services.	2	3	1		6	33.3%	50.0%	16.7%	0.0%	100.0%
2	The Board is knowledgeable about the educational and workforce training needs in the community.	2	3	1		6	33.3%	50.0%	16.7%	0.0%	100.0%
3	The Board has established expectations or standards that enable it to monitor the quality and effectiveness of the educational programs.	1	4		1	6	16.7%	66.7%	0.0%	16.7%	100.0%
4	The Board regularly receives and reviews reports on institutional effectiveness.	1	4	1		6	16.7%	66.7%	16.7%	0.0%	100.0%
5	The Board is appropriately involved in the accreditation process.	1	5			6	16.7%	83.3%	0.0%	0.0%	100.0%
6	The Board understands and protects academic freedom.	3	3			6	50.0%	50.0%	0.0%	0.0%	100.0%
							28%	61%	8%	3%	100%

Educational Programs and Quality

EXCELLENT GOOD FAIR POOR

The Board is knowledgeable about ASCC's programs and services.
- EXCELLENT 33.3%
- GOOD 50.0%
- FAIR 16.7%
- POOR 0.0%

The Board is knowledgeable about the educational and workforce training needs in the community.
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- GOOD 83.3%
- FAIR 0.0%
- POOR 0.0%

The Board understands and protects academic freedom.
- EXCELLENT 50.0%
- GOOD 50.0%
- FAIR 0.0%
- POOR 0.0%

VI. Fiduciary Role										
Fiduciary Role	EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
1 The Board assures that the budget reflects priorities in ASCC's Institutional Strategic Plan.	2	3	1		6	33.3%	50.0%	16.7%	0.0%	100.0%
2 Board policies assure effective fiscal management and internal controls.	1	4	1		6	16.7%	66.7%	16.7%	0.0%	100.0%
3 The Board reviews the annual audit and monitors responses to recommendations.	2	3	1		6	33.3%	50.0%	16.7%	0.0%	100.0%
4 The Board provides appropriate direction for seeking external funding.		2	3	1	6	0.0%	33.3%	50.0%	16.7%	100.0%
5 The Board supports and ensures an adequate financial reserve.	1	3	2		6	16.7%	50.0%	33.3%	0.0%	100.0%
						20%	50%	27%	3%	100%
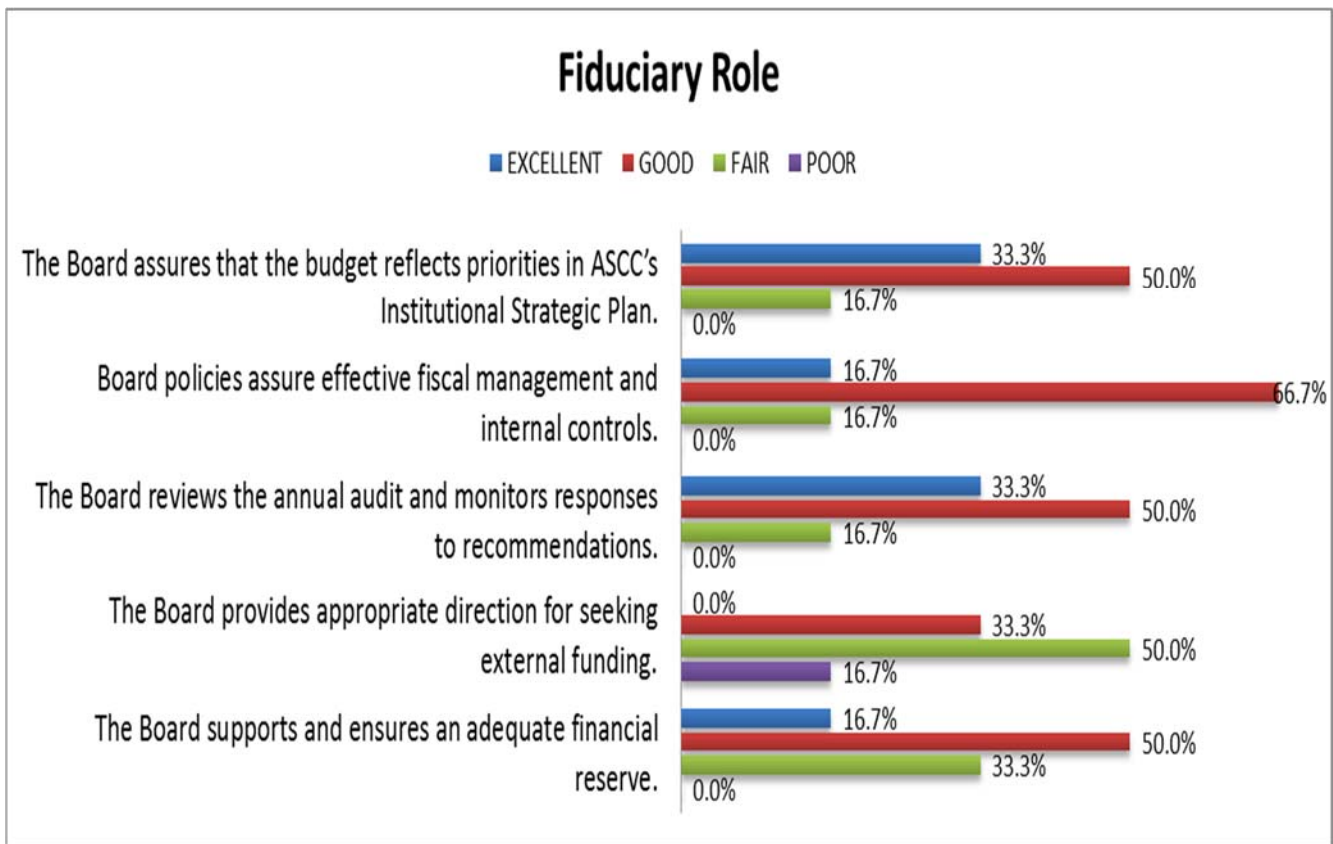
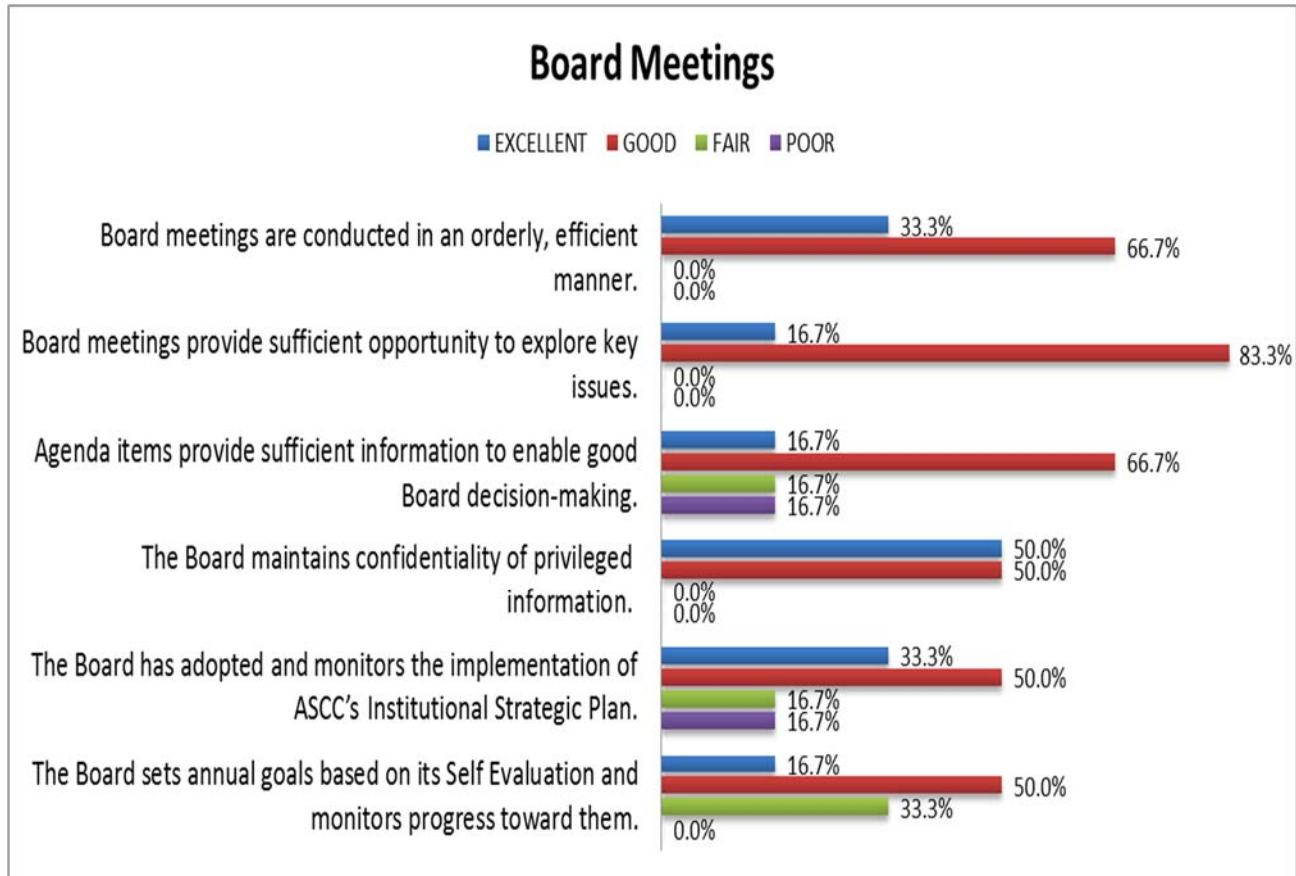| VII. Human Resources & Staff Relations										
Human Resources and Staff Relations	EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
1 The Board supports ASCC human resource policies to ensure fair and equitable treatment of staff.	1	4	1		6	16.7%	66.7%	16.7%	0.0%	100.0%
2 The Board follows protocol regarding Board business in communication with college employees.	1	5			6	16.7%	83.3%	0.0%	0.0%	100.0%
3 The Board members refrain from attempting to manage employee work.	3	3			6	50.0%	50.0%	0.0%	0.0%	100.0%
4 The Board expects and supports faculty, staff, and student participation in college decision-making.	4	1	1		6	66.7%	16.7%	16.7%	0.0%	100.0%
						38%	54%	8%	0%	100%

Human Resources and Staff Relations

VIII. Board Leadership

	Board Leadership	EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
1	The Board understands its Leadership Roles and Responsibilities.	2	3	1		6	33.3%	50.0%	16.7%	0.0%	100.0%
2	The Board expresses its authority only as a unit.	1	5			6	16.7%	83.3%	0.0%	0.0%	100.0%
3	Board members understand that they have no legal authority outside Board roles.	3	3			6	50.0%	50.0%	0.0%	0.0%	100.0%
4	The Board regularly reviews its bylaws or standards of practice and has a policy on addressing violations of the code.	2	3		1	6	33.3%	50.0%	0.0%	16.7%	100.0%
5	Board members uphold and comply with the Board's Bylaws.	2	3	1		6	33.3%	50.0%	16.7%	0.0%	100.0%
6	Once a decision is made, Board members uphold the decision of the Board.	3	3			6	50.0%	50.0%	0.0%	0.0%	100.0%
7	Board discussions and relationships reflect a climate of trust and respect.	1	4	1		6	16.7%	66.7%	16.7%	0.0%	100.0%
							33%	57%	7%	2%	100%
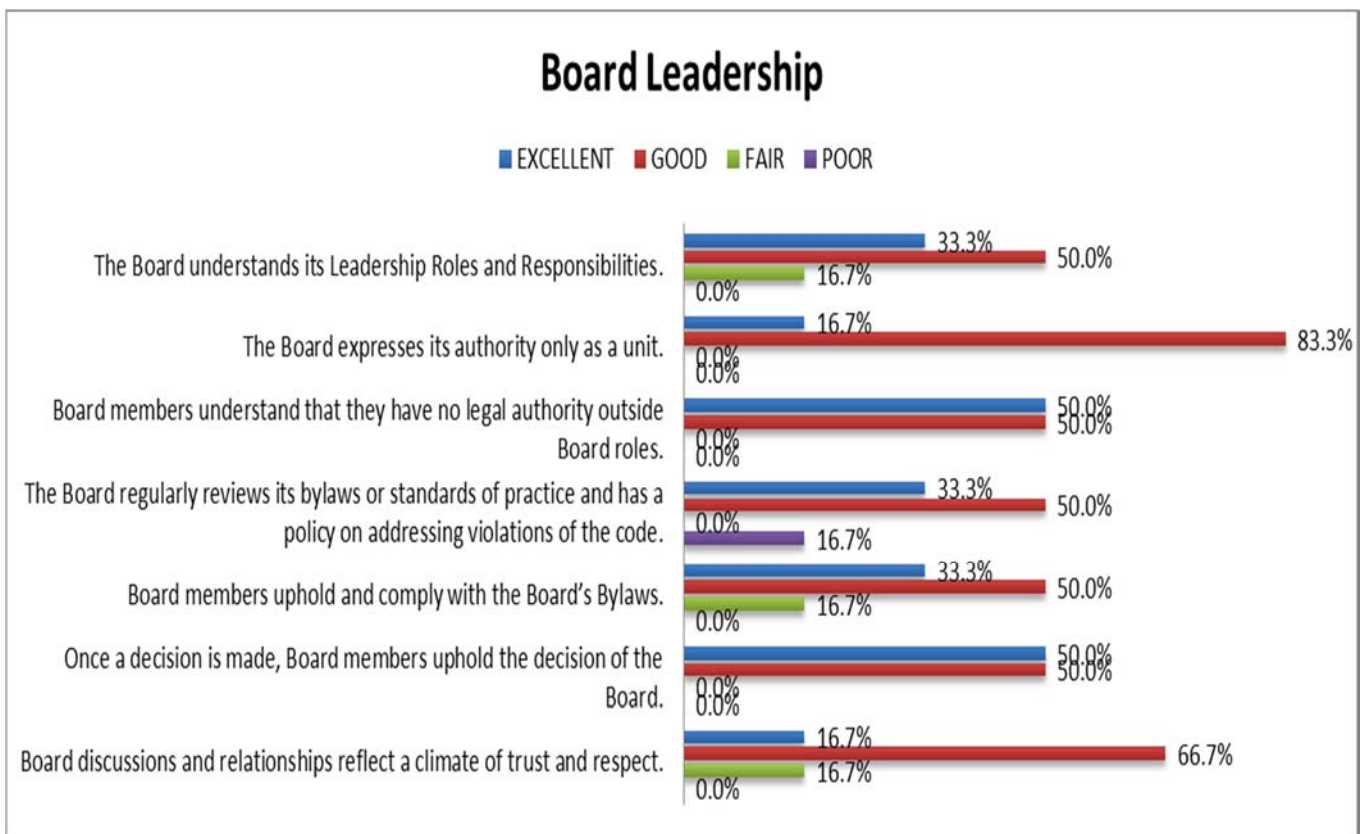
Board Leadership

	IX. Board Meetings										
	Board Meetings	EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
1	Board meetings are conducted in an orderly, efficient manner.	2	4		0	6	33.3%	66.7%	0.0%	0.0%	100.0%
2	Board meetings provide sufficient opportunity to explore key issues.	1	5			6	16.7%	83.3%	0.0%	0.0%	100.0%
3	Agenda items provide sufficient information to enable good Board decision-making.	1	4	1		6	16.7%	66.7%	16.7%	16.7%	116.7%
4	The Board maintains confidentiality of privileged information.	3	3			6	50.0%	50.0%	0.0%	0.0%	100.0%
5	The Board has adopted and monitors the implementation of ASCC's Institutional Strategic Plan.	2	3	1		6	33.3%	50.0%	16.7%	16.7%	116.7%
6	The Board sets annual goals based on its Self Evaluation and monitors progress toward them.	1	3	2		6	16.7%	50.0%	33.3%	0.0%	100.0%
							28%	61%	11%	6%	106%

Board Meetings

X. Board Education		EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
	Board Education	EXCELLENT	GOOD	FAIR	POOR	Total	EXCELLENT	GOOD	FAIR	POOR	Total
1	New members participate in a comprehensive orientation to the Board and institution.	1	3	1	1	6	16.7%	50.0%	16.7%	16.7%	100.0%
2	Board members participate in trustee development activities.	1	4		1	6	16.7%	66.7%	0.0%	16.7%	100.0%
3	The Board uses its Self Evaluation process to enhance its performance.	2	3		1	6	33.3%	50.0%	0.0%	16.7%	100.0%
4	The Board measures its accomplishments against Board goals.	1	4	1		6	16.7%	66.7%	16.7%	0.0%	100.0%
							21%	58%	8%	13%	100%